

INTRODUCTION AND SCOPE

TimberWest values the personal privacy of its contractors, customers, suppliers, vendors and others with whom we have a business relationship.

This Privacy Policy explains the personal information gathering and handling practices of TimberWest Forest Corp. and its affiliates and related companies, including TimberWest Forest Company and Couverdon (collectively, "TimberWest"). TimberWest may amend this Privacy Policy upon reasonable notice to you, including by posting a revised version at www.timberwest.com. If you have any questions regarding this Privacy Policy, please contact the Human Resources Department, who act as TimberWest's Chief Privacy Officer.

COLLECTION AND USE OF PERSONAL INFORMATION

TimberWest collects, uses and discloses personal information about individuals as is reasonably required to conduct business with and to otherwise fulfill its obligations to its customers and suppliers, including for the purposes described below. Other specific purposes may be identified at the time information is collected or in contracts, forms or other documents relating to TimberWest's business relationship with you.

Contractors and Consultants

- TimberWest gathers certain personal information from contractors and consultants. This may include bank account information, home telephone numbers and addresses. This information will be used for payment and contact purposes and as generally required to maintain the business relationship with TimberWest.

Customers

- TimberWest may, with consent, gather personal information about customers or customer contacts for social business-related purposes.

Suppliers and Vendors

- Suppliers and vendors who register for TimberWest's direct deposit payment program may supply TimberWest with personal information such as legal name and address and bank account information, which is used for payment purposes.

Others

- From time to time, TimberWest may gather personal information from other parties with whom it conducts business. TimberWest will only collect, use and disclose such personal information in a manner that a reasonable person would consider appropriate in the circumstances.

DISCLOSURE OF INFORMATION TO THIRD PARTIES

TimberWest may disclose personal information about individuals on a selective basis to third parties as required or permitted by law or as consented to from time to time by the individual. These organizations to which TimberWest may disclose personal information include, but are not limited to:

- Government agencies such as the Canada Customs and Revenue Agency
- Insurance companies
- Banks and other financial institutions
- Professionals working on behalf of TimberWest such as lawyers, actuaries and benefit consultants
- Affiliates and business associates of TimberWest as reasonably required in connection with the operations of TimberWest
- A purchaser (or prospective purchaser) of all or part of the business of TimberWest

Although TimberWest takes appropriate steps to protect and to limit the use of personal information that is disclosed to third parties, TimberWest is not responsible for the subsequent uses or disclosures of the subject personal information by the third party data recipient (such as government agencies).

INFORMATION PROVIDED BY THIRD PARTIES

From time to time, TimberWest may obtain personal information from third parties. Such information will be limited to that necessary for business purposes.

CONSENT

TimberWest must collect, use and disclose certain personal information in order to manage its business and operations. Individuals may opt out of certain uses of their personal information by indicating their preferences on the attached Consent Form. Individuals may at any time, subject to legal restrictions, withdraw a previously given consent. If the refusal or withdrawal of consent has negative implications (e.g., TimberWest's inability to provide a certain product or service or to continue the business relationship), TimberWest will advise of such implications.

SECURITY

TimberWest takes appropriate steps to ensure the security of personally identifiable information that is in its custody or control and limits access to those persons who legitimately require the information. For example, highly sensitive information is typically stored in locked cabinets and electronic files are protected by the use of passwords, appropriate levels of security and encryption of files.

ACCURACY

TimberWest will endeavor to ensure that personal information is as accurate, complete and up-to-date as is necessary for the purposes for which it is to be used.

RIGHT OF ACCESS

If you wish to access your personal information that is in the custody of TimberWest, please contact the Human Resources Department, TimberWest Forest Corp, #3 – 4890 Rutherford Road, Nanaimo, BC, V9T 4Z4.

DOCUMENT RETENTION

Personal information is retained and destroyed by TimberWest in accordance with the applicable laws and its document and data retention practices.

CHALLENGING COMPLIANCE

In the event that an individual wishes to enquire or complain about TimberWest's personal information management practices or its compliance with this Privacy Policy, a written enquiry or complaint should be sent to the attention of the Director, Finance and Administration, TimberWest Forest Corp., 3rd Floor, 856 Homer Street, Vancouver, BC, V6B 2W5, email: privacy@timberwest.com who will respond to all written enquiries and investigate all complaints.

Any questions or concerns regarding the application of this policy should be directed immediately to the Director, Finance and Administration, TimberWest Forest Corp., 3rd Floor, 856 Homer Street, Vancouver, BC, V6B 2W5, email: privacy@timberwest.com.

CONSENT FORM

I, (print name) _____ have read and understand TimberWest's Privacy Policy. By signing this Consent Form, I consent to the collection, use, disclosure and retention of my personal information in accordance with TimberWest's Privacy Policy, including for any specific purposes identified by TimberWest.

I do not consent to the collection, use, disclosure and retention of the following specific personal information for the following specific purposes:

Personal Information:	Purposes:

I acknowledge that, by revoking consent, TimberWest may be unable to provide certain services or products to me. Further, I acknowledge that TimberWest may continue to collect, use, disclose and retain personal information about me (i) as required or permitted by law or (ii) if the non-use of such information would frustrate a legal obligation owed by TimberWest.

Signature: _____ Date signed: _____

Witness signature: _____ Print name: _____

Any questions or concerns regarding this Consent Form should be directed immediately to the Human Resources Department, #3 – 4890 Rutherford Road, Nanaimo, BC, V9T 4Z4, email: privacy@timberwest.com.